

AWARD APPLICATION

CHAPTER IMPROVEMENT PROJECT OF THE YEAR

CHAPTER _____ UNIVERSITY _____

This award recognizes the chapter with the best house improvement project/renovation completed during the year. In order to be eligible for housing awards, the chapter must complete this application by **July 1st of each year** and be current to the Fraternity's General Fund, Self-Retention Fund and Chapter House Fund accounts (if your House Corporation has a loan with the International Fraternity). The **Chapter Improvement Project of the Year** winner will receive a \$1,000 grant for housing maintenance and improvements, a trophy and recognition in the **Shield & Diamond**.

- 1) Describe/list the work completed during your improvement project (i.e. Who worked on the project, where were most of the improvements made, how long did it take to complete, how much money was spent, etc.). *Please attach a copy of your explanation if more space is needed.* Please provide at least **four (4) photographs with this application** of the house improvement(s) that were made, each with a different view of the improvement project/renovation.

- 2) Who funded your house improvement project?

- House Corporation
- General Chapter Fund
- Fundraising
- Parents
- Alumni
- University
- Other _____

- 3) Does your chapter put money aside on a regular basis for future housing projects?

_____ Yes _____ No If yes, please explain.

4) Do you have a "house manager" who oversees the care and routine maintenance of the chapter house, chapter room, or office?

_____ Yes _____ No

If yes, what is his Name: _____

Title: _____

5) Does your chapter have an active House Corporation?

_____ Yes _____ No

6) In comparison to other **Chapter Improvement Project of the Year** applicants, why do you feel your chapter deserves this distinct recognition? *Please attach your explanation if more space is needed.*

This application was completed by _____.

I can be reached at the following location:

Date: _____

Address: _____

Phone: _____

Email: _____

Please return completed application to the Memorial Headquarters c/o Housing Department:
8347 West Range Cove, Memphis, TN 38125